



BREDE PARISH COUNCIL

Minutes of the meeting held on Tuesday 28th September 2021 at 7:30pm in Trinity Methodist Church Hall

Present: Councillors L Nottage (Chair), J Johnson, J Allison, S Hampson, M Wey and C Apps.

In Attendance: Clerk Tracy Dixon, County Cllr C Maynard.

117 Public Question Time

There were no members of the public.

118 Apologies for Absence: Cllrs Oliver and Olson

- 119 a) Declaration of Interests:** Cllr Nottage for the Village Hall (Working parties).
b) Dispensation Requests: Cllr Nottage for the Village Hall.

Minutes of the following meeting were considered.

- 120 a) Full Council Meeting 28th July 2021 76/2021 - 100/2021.** Cllr Johnson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Allison

a) Extra Ordinary Council Meeting 14th August 2021 107/2021 - 110/2021. Cllr Hampson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps

Council RESOLVED to approve the minutes for signing.

121 Update on Work in Progress and Clerks report.

The Clerk had circulated the updated work in progress. The closed footpath reported had been due to Electrical works. The bin had been installed on the recreation ground. The Clerk had ordered and installed new defibrillator pads for the unit at the Village Hall and reported that it was now working correctly. A monthly inspection log checklist had also been ordered and placed with it ready for signing each time it is checked.

The Clerk had attended a 1 day Lantra Tree Wardens course, provided and funded by Rother.

The clerk reported back from the recent ESALC forum, about the changes in candidacy rules, playground inspections, complaints about SLR meetings and the continued problems of recruiting clerks nationally.

122 Correspondence.

A thankyou from St Georges Church for the table from the Community Hall

An enquiry from the Chairman of the Village Hall about the regular testing of the Defibrillator, the clerk confirm it is now tested monthly and in working order.

A quarterly report of incidents from the PCSO, nothing in Brede

An enquiry about the grass cutting in Pottery Lane, answered by the clerk.

An enquiry about the gigabit scheme for Brede. Enquirer told of meeting due to held in the local pub.

- 123 Report from the PCSO Orla Lindsey.** PCSO Lindsey was unable to attend. There had been due to be a zoom meeting for parishes the previous night which Cllr Nottage was attending, but it had failed due to technical difficulties. It will be rescheduled soon.

124 Reports from the District and County Councillors.

District Cllr J Johnson updated on two Planning and Enforcement situations in Brede Parish. One was awaiting reports from external agencies and further drawings, the other one enforcement action was proceeding.

County Cllr C Maynard reported that Rothers Planning Department was still in difficulties, but that agency staff had been drafted in to work through the backlog. At County level, they were currently setting the budget and focussing carefully on every area of spend. Highways infrastructure needed reviewing but it would cost between 3-4 million to repair all the roads. Instead, they would concentrate on ensuring utility repairs were up to standard and that cluster potholes are repaired properly. A new highways contract was due. The Queensway gateway was still not progressing.

125 Finance

a) Accounts to end July 2021

The Clerk had circulated the accounts (see appendix A), bank reconciliation and the budget to date spend for July 2021. Cllr Wey proposed that the figures be approved and Cllr Hampson seconded.

Council RESOLVED to approve the accounts, bank reconciliation and budget spend for July 2021

b) Accounts to end August 2021

The Clerk had circulated the accounts (see appendix B), bank reconciliation and the budget to date spend for August 2021. Cllr Apps proposed that the figures be approved and Cllr Johnson seconded.

Council RESOLVED to approve the accounts, bank reconciliation and budget spend for August 2021

c) Payments Schedule for August

The clerk presented the list of payments which had been made in August. Cllr Allison proposed they were approved and Cllr Wey seconded

Council RESOLVED to approve the payment schedule for August 2021

D/D	Tesco Mobile	Clerks Phone	£12.50
D/D	EDF energy	Community Hall electric	£39.00
D/D	Onecom	Village Hall Broadband	£40.90
BACS	J Butler	Handyman July	£100.00
BACS	J Butler	Handyman June (not paid in July)	£89.90
BACS	T Dixon	Garden Competition prizes and engraving	£75.00
BACS	PKF littlejohn	External Audit	£360.00
BACS	TMPI	Play equipment inspection	£210.00
BACS	James Dean Pottery	Garden Competition Plaques	£48.00
BACS	Brede Village Hall	Hall Hire for July meetings	£22.50
BACS	Countrymans	Grass Cutting, fourth cut	£312.00
BACS	T Dixon	Wages for August	£927.84
BACS	HMRC	PAYE	£41.00
D/D	NEST	Clerk Pension, to note details only Employers Contribution £29.25	£68.25

d) Payments Schedule for September

The clerk presented the list of payments for September. Cllr Hampson proposed they were approved and Cllr Johnson seconded

Council RESOLVED to approve the payment schedule for September.

BACS	Business Stream	Water Disconnection Community Hall	513.67
BACS	Zurich	Community Hall insurance	379.31
D/D	Tesco Mobile	Clerks Phone	£12.50
D/D	EDF energy	Community Hall electric	£39.00
D/D	Onecom	Village Hall Broadband	£40.90
BACS	J Butler	Handyman August	160.00
BACS	RALC	Membership 2021-2022	85.00
BACS	Country Buttercups	Replacement of Cheque (missing grant)	200.00

BACS	Trinity Methodist Church	Hall hire for Meeting	14.00
BACS	Tracy Dixon	Defibrillator pads and log tickets	64.48
BACS	Julian Bone	Grass and verge cutting	250.00
BACS	Business Stream	Community Hall Water	24.57
BACS	T Dixon	Wages for September	914.64
BACS	HMRC	PAYE	54.20
D/D	NEST	Clerk Pension, to note details only Employers Contribution £29.25	68.25

d)External Audit

The clerk had circulated the external audit report and certificate from PKF. Councillors noted that there were no concerns or actions. The clerk confirmed that the 'Notice of Conclusion of Audit' had been published on the Council website since 23rd August.

Council noted the Conclusion of External Audit

Proceedings and reports of committees and working parties

- 126 Recreation Ground and equipment.** A few repairs were required to the play and fitness equipment and some signs put in the noticeboards. The clerk to get some quotes.
- 127 Village Hall:** There is a meeting next week. The new Chairman is proactive.
- 128 Footpaths.** Some are starting to become overgrown, to monitor.
- 129 Seats, trees, bus shelters, bins and hedges.** Tree survey booked for 14th and 15th October, Bus Shelter redecoration chased. The hedges at the crossroads are overgrown, to get them trimmed back.
- 130 Community Hall:** Demolition booked to start 18th October, awaiting demolition permission notice. Water removed today, electric meter has gone.
- 131 Newsletter:** Novembers is in production.
- 132 Speed Watch:** 135 speeders caught on the previous weekend. One new recruit, still looking for more then training will be set up.

Agenda Items for discussion

- 133 Purchase of two Tommy Statues for the Parish and placement sites–** After some discussion it was decided that a permanent stone memorial to all those who have lost their lives during wars or while on duty in the service of the country would be more appropriate. Clerk to add it to the Action Plan for progress over the next few months and to bring it back to Council for consideration at a later date.
- 134 Brede Parish Council Action Plan.**
Council approved of the plan as prepared and added further items to it.
Council RESOLVED to adopt the Action Plan and for it to be revised and updated regularly.
- 135 Repairs to the Boat.** After some discussion it was felt that further repairs to the boat may no longer be viable. To consider some alternative play equipment. The clerk to work with Cllr Allison to research some new equipment and funding for it. Then to bring to council for consideration.
- 136 Items for noting or for including on future agendas.**
Rother District Council Public Space Protection Order Review
All councillors to read the review and email the clerk with comments
- 137 Date of Scheduled next meetings**
Council Meeting 26th October 2021 7.30pm in the Large Hall at Trinity Methodist Church.
Planning meetings will be called as required.

CLr Nottage moved that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

138 Review of Staffing

Council considered the clerks pay review proposal circulated.

Council RESOLVED to approve the clerks pay review as circulated.

The meeting closed at 9.10pm