



# BREDE PARISH COUNCIL

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Councillors are summoned to a meeting of Brede Parish Council will be held on **Wednesday 30<sup>th</sup> June 2021 at 7.30pm** in the Village Hall (Main Hall) at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

*Please note that face coverings will need to be worn (unless exempt) by those entering the venue to attend this meeting. The meeting is open to the public but due to social distancing restrictions public attendance is limited to 15.*

*Tracy Dixon,*  
Brede Parish Clerk and Responsible Finance Office  
Published 23<sup>rd</sup> June 2021

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## AGENDA

- 1. Public Question Time**  
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
- 2 Apologies for Absence**
- 3**
  - a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
  - b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
- 4. Minutes**
  - a. Full Council Meeting minutes from 27<sup>th</sup> April 2021 11/2021 - 31/2021
  - b. Annual meeting of the Council minutes from 4<sup>th</sup> May 2021 36/2021 - 47/2021**RECOMMENDATION: To approve and sign the minutes as listed above**
- 5. Update on Works in progress and Clerks report.** To receive the report from the Clerk
- 6. Correspondence.** To receive any correspondence and decide on any responses required.
- 7. Reports from the District and County Councillors.**
- 8. Finance**
  - a. Accounts to end of April.
  - b. Accounts to the end of May, including bank reconciliation and budget spend to date.
  - c. Payment Schedule for May, Paid under delegated powers and to be ratified by full council.
  - d. Payment Schedule for June.**Recommendation a) to approve the accounts to the end of April**



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**b) to approve the Accounts, bank reconciliation and budget spend to the end of May**

**c) to approve the schedule of payments for May**

**d) to approve the schedule of payments for June**

**9. Proceedings and reports of Committees and Working Parties**

- a) Recreation Ground & equipment
- b) Village Hall
- c) Footpaths
- d) Seats, trees, bus shelters, bins and hedges.
- e) Community Hall/Pavilion.
- f) Newsletter.
- g) Speed Watch

**Recommendation: To receive the reports and consider if there are any future agenda items required.**

**10. Calibration of Speedwatch camera.** To approve a yearly calibration of the machine, up to a maximum cost of £300 (net cost) per year. (see supporting paperwork)

**Recommendation: To approve the yearly calibration costs for the next 5 years (to 2025)**

**11. Policies:** To review and adopt the following policies

- a) Publication Scheme Policy
- b) Grant Awarding Policy

**Recommendation: To approve and adopt the policies as listed**

**12. Nominations for Parish Awards.** To receive the nominations and confirm the winners and the date for the presentation of awards. (see supporting paperwork)

Awards are:

**Brede Shield:** awarded to a person or group who contribute to enhance the community.

**Community Spirit Award,** awarded to someone who brings Community Spirit to the Parish.

**Young Person of the Year:** in recognition of a young person achieving/doing something amazing.

**Recommendation: To approve the decision on the winners and the date for the presentation of awards.**

**13. New Bin for Recreation ground:** To approve the purchase of a new bin and installation.

**Recommendation: To approve the spending of £167.87 plus VAT on a new bin and to ask the handyman to install it.**

**14. Playground Inspection and Boat repairs on the Recreation Ground.**

(See supporting paperwork)

**Recommendation:** a) approve the yearly playground inspection costs and

b) approve the chosen option for the boat

**15. Items for noting or including on future agendas.**

Items for the next agenda to be submitted to the Parish Clerk 7 working days before Parish Council meeting. Clerk has final say if to be submitted to next agenda.

**16. Date of scheduled next meeting – Full Council Meeting 28<sup>th</sup> July 2021 7.30pm.**

(Planning meetings will be called when required)