



# BREDE PARISH COUNCIL

**Draft Minutes of the meeting held on Wednesday 30<sup>th</sup> June 2021 at 7:30pm in Brede Village Hall.**

**Present:** Councillors L Nottage (Chair), J Johnson, J Allison, and M Wey,

**In Attendance:** Clerk Tracy Dixon, County Cllr C Maynard (from 7.45pm)

**48 Public Question Time**

There were no questions from the public.

**49 Apologies for Absence:** Cllrs Oliver, Hampson, Olson and Apps.

**50 a) Declaration of Interests:** Cllr Nottage for the Village Hall (Working parties)  
**b) Dispensation Requests:** Cllr Nottage for the Village Hall.

Minutes of the following meeting were considered.

**51 a) Full Council Meeting 27<sup>th</sup> April 2021 11/2021 - 31/2021.** Cllr Johnson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Allison.

**a) Annual Council Meeting 4<sup>th</sup> May 2021 36/2021 - 47/2021.** Cllr Allison proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Wey.  
**Council RESOLVED to approve the minutes for signing.**

**52 Update on Work in Progress and Clerks report.**

The clerk had circulated the updated work in progress.

The Bus Shelter on Udimore Road would be repainted in August, following the strange paint reaction from the last redecoration.

The Clerk had completed and passed her Certificate in Local Council Administration.

**53 Correspondence.**

Raw Fit had emailed the Council introducing themselves.

A request for use of the Recreation Ground for u11's football training had been received.

The clerk will find out more details.

St Georges Church had requested to place banners promoting the flower festival on the Village Green, Councillors had no problem with this request.

A resident had expressed concerns about the increased parking in Chitcombe Road near the crossroads following the building of the new houses. The clerk will monitor and put it on the next Highways meeting for discussion.

A resident had reported problems using the footpath between Northiam Road and Udimore Road with a mobility scooter and wondered if the barriers could be moved. The Chairman and Clerk will look at this when doing the Parish Assets Risk Assessment on Monday 5<sup>th</sup> July.

A resident had asked if the verges on Pottery Close could be cut as visibility when pulling out was difficult. The Chairman and Clerk will look at this on Monday 5<sup>th</sup> July.

**54 Reports from the District and County Councillors.**

**District Cllr J Johnson** reported that things were slowly returning to normal at Rother with meetings now resuming in the Council chambers. It had been difficult with officers working from home and not being available to answer questions when needed. A resident has been in touch about the recent road resurfacing in Udimore Road. The road surface has been raised by 10mm, which has reduced the kerb to 5mm and rainwater now runs off the road and into the gardens. Cllr Nottage had also had several complaints about the dirt following the resurfacing.

**County Cllr C Maynard** reported that it had been a quiet month for complaints and concerns in Brede. He had remained as lead member for Adult Social care following the May elections, but was now also responsible for Community Safety. Cllr Maynard had also had two complaints about the quality of the road surfacing and will be looking into it.

**55 Finance**

**a) Accounts to end April 2021**

The Clerk had circulated the accounts for April 2021 (see appendix A). Cllr Wey proposed that the figures be approved and Cllr Allison seconded.

**Council RESOLVED to approve the accounts for April**

**b) Accounts to end May 2021**

The Clerk had circulated the accounts, bank reconciliation and the budget to date spend for May 2021 (see appendix B). Cllr Johnson proposed that the figures be approved and Cllr Allison seconded.

**Council RESOLVED to approve the accounts, bank reconciliation and budget spend for May 2021**

**c) Payments Schedule for May**

The clerk presented the list of payments for May made under delegated powers. Cllr Johnson proposed they were approved and Cllr Wey seconded

	May 2021		
D/D	Tesco Mobile	Clerks Phone	£12.50
D/D	EDF energy	Community Hall electric	£39.00
D/D	Onecom	Village Hall Broadband	£39.13
BACS	BHIB insurance	Council Insurance (paid 09.05.21)	£1167.00
BACS	Rother District Council	Dog Bin Installation (paid 09.05.21)	£180.00
BACS	HMRC	PAYE	£108.30
BACS	Mr J Butler	Handyman April	£80.00
BACS		Wages for May	£1025.24
DD	NEST	Clerk Pension, to note details only Employers Contribution £33.75	£78.75

**d) Payments Schedule for June**

The clerk presented the list of payments for June. Cllr Nottage proposed they were approved and Cllr Allison seconded

**Council RESOLVED to Approve the payment schedules.**

D/D	Tesco Mobile	Clerks Phone	£12.50
D/D	EDF energy	Community Hall electric	£39.00
D/D	Onecom	Village Hall Broadband	£40.90
BACS	Python Online	Website domain name hosting	£65.00
BACS	Countrymans	Grass Cutting Second cut	£312.00
BACS	J Bone	Village Green grass cutting	£60.00
BACS	J Butler	Handyman May	£120.00
BACS	Viking	Stamps envelopes and stationary	£326.36
BACS	T Dixon	Printer Ink	£84.75
BACS	Safeplay	Recreation Ground Play equipment	£7500.00
BACS		Wages for June	£929.24
BACS	HMRC	PAYE	£39.60
DD	NEST	Clerk Pension, to note details only Employers Contribution £29.25	£68.25

**Proceedings and reports of committees and working parties**

**56 Recreation Ground:** The new play equipment had been installed. The clerk had applied for the grant payment from Rother.

**57 Village Hall:** AGM is on the 7<sup>th</sup> July at 7.30pm.

- 58 Footpaths:** some reports about overgrown footpaths.
- 59 Seats, trees, bus shelters, bins and hedges.** The hedge in Chitcombe Road will need looking at soon.
- 60 Community Hall:** Not in use.
- 61 Newsletter:** Julys has been posted and delivered.
- 62 Speed Watch:** 250 vehicles were speeding in the past month, many over 40mph, making 2300 so far this year. Worst case was a motorcyclist at 87mph. Speed watch meetings will resume now covid-19 rules are relaxing.

**Agenda Items for discussion**

- 63 Calibration of Speedwatch Camera –** Cllr Nottage proposed that the Speedwatch camera be calibrated every year for the next five years to 2025 at a maximum cost of £300 (net) per year. Cllr Johnson seconded.  
**Council RESOLVED to pay for the yearly calibration of the Speedwatch Camera to 2025.**
- 64 Policies – a) Publication Scheme.** Proposed by Cllr Allison, Seconded by Cllr Wey.  
- **b) Grant Awarding Policy.** Proposed by Cllr Johnson, Seconded by Cllr Nottage.  
**Council RESOLVED to adopt the policies as listed.**
- 65 Nominations for Parish Awards–** Councillors discussed the nominations and confirmed the winners, which will be announced in July.
- 66 New Rubbish Bin for Recreation Grounds.**  
Cllr Wey proposed that a new Glasdon Trimline 25 bin plus posts and fixing bands be purchased at a cost of £67.87 plus VAT. Cllr Johnson seconded.  
**Council RESOLVED purchase the new bin as priced.**
- 67 Playground Inspection and Boat Repairs on the Recreation Ground**  
a) Cllr Johnson proposed that the yearly playground inspection be booked and paid for. Cllr Wey seconded.  
**Council RESOLVED to book and pay for the Playground Inspection**  
  
b) Cllr Nottage proposed that the clerk meet with the inspector to discuss the boat repair quotes and whether the repairs listed will make the boat of a standard to pass the inspection, before deciding whether to replace the boat or repair it.  
**Council RESOLVED seek advice from the playground inspector about the boat.**
- 68 Items for noting or for including on future agendas.**  
The clerk suggested that council may wish to consider moving some of the Community Hall earmarked reserves into an interest paying account or bond. To be an agenda item at the next meeting.
- 69 Date of Scheduled next meetings**  
Council Meeting 28<sup>th</sup> July 7.30pm in the Large Hall at Brede Village Hall  
Planning meetings will be called as required.

**The meeting closed at 9.15pm**