



# BREDE PARISH COUNCIL

## Minutes of the meeting held on Tuesday 27<sup>th</sup> April 2021 at 7:30pm via Zoom

**Present:** Councillors L Nottage (Chair), R Oliver, J Johnson, C Apps, J Allison, M Wey, G Olson, S Hampson and J King

**In Attendance:** Clerk Tracy Dixon, County Cllr C Maynard and 1 member of the public.

### 11 Public Question Time

There were no questions from the public.

### 12 Apologies for Absence: None

- 13 **a) Declaration of Interests:** Cllr Nottage for the Village Hall (Working parties)  
**b) Dispensation Requests:** Cllr Nottage for the Village Hall.

Minutes of the following meeting were considered.

- 14 **a) Full Council Meeting 30<sup>th</sup> March 261/2020 - 285/2020.** Cllr Oliver proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps  
**Council RESOLVED to approve the minutes for signing.**

### 15 Update on Work in Progress and Clerks report.

The clerk had circulated the updated work in progress.

The crossing safety fence installed by East Sussex Highways on the A28 Northiam Road, is due to be mended.

The new dog bin is now up.

Further quotes have been sought for the boat repairs.

### 16 Correspondence.

Thank you letters had been received from the grants awarded.

### 17 Reports from the District and County Councillors.

**District Cllr J Johnson** had nothing to report

**County Cllr C Maynard** had nothing to report.

### 18 Finance

#### a) Accounts to end March 2021

The Clerk had circulated the accounts, bank reconciliation and the budget to date spend for March 2021 (see appendices). Cllr King proposed that the figures be approved and Cllr Wey seconded.

**Council RESOLVED to approve the accounts, bank reconciliation and budget spend.**

#### b) Payments Schedule for April

The clerk presented the list of payments for April. Cllr Allison proposed they were approved and Cllr Oliver seconded

**Council RESOLVED to Approve the payment schedule**

|      |              |                                      |         |
|------|--------------|--------------------------------------|---------|
| D/D  | Tesco Mobile | Clerks Phone                         | £12.50  |
| D/D  | EDF energy   | Community Hall electric              | £39.00  |
| D/D  | Onecom       | Village Hall Broadband               | £39.13  |
| BACS | Glasdon      | Dog Bin                              | £328.43 |
| BACS | X2 Connect   | Telephone box parts                  | £443.14 |
| BACS | Rother       | Dog waste bin emptying (six bins)    | £936.00 |
| BACS | Countrymans  | Grass cutting, (1 <sup>st</sup> cut) | £312.00 |

|      |         |  |          |
|------|---------|--|----------|
| BACS | ESALC   | ESALC and NALC subscriptions   | £635.53  |
| BACS | T Dixon | Moneysoft program for payroll  | £80.80   |
| BACS | T Dixon | Wages for April  | £1063.84 |
| BACS | HMRC    | PAYE   | £135.58  |
| DD   | NEST    | Clerk Pension, to note details only<br>Employers Contribution £35.55 | £82.95   |

**Proceedings and reports of committees and working parties**

- 19 Recreation Ground:** No report
- 20 Village Hall:** Starting to reopen with permitted groups. New flags purchased for flagpole. New pads being sourced for the defibrillator.
- 21 Footpaths:** No report
- 22 Seats, trees, bus shelters, bins and hedges.** Bus Shelter on Udimore Road will be stripped and repainted again following an adverse reaction between the paint and the wall.
- 23 Community Hall:** No report
- 24 Newsletter:** Advertising is being renewed ready for the July issue.
- 25 Website:** Website is now completed, this heading will now be removed.
- 26 Speed Watch:** Sessions resumed, 321 vehicles logged in 5 sessions, fastest was 55mph. Cllr Olson will register to assist.

**Agenda Items for discussion**

- 27 Scheme of Delegation** – A scheme of delegation had been prepared and circulated to cover the eventuality of Council being unable to meet after 7<sup>th</sup> May when remote meetings are no longer legal, but Covid restrictions may not allow face to face meetings. Cllr Nottage proposed that the Scheme of Delegation be adopted, Cllr Johnson seconded.  
**Council RESOLVED to adopt the Scheme of Delegation as circulated.**
- 28 Polices to be Adopted**
- Grievance Policy.
- Cllr Hampson proposed that the policy be adopted, Cllr Wey seconded  
**Council RESOLVED to adopt the Grievance policy.**
- 29 Nominations for Parish Awards**– Councillors agreed that nominations should be in by 14<sup>th</sup> June to allow for decisions and voting at the meeting on 29<sup>th</sup> June. The Clerk will put a notice on the Website and Cllr Apps will ensure it goes on the Council facebook page.
- 30 Items for noting or for including on future agendas.**  
The clerk will keep Councillors advised on when face to face meetings can restart, or if Zoom meeting can continue
- 31 Date of Scheduled next meetings**
- |                  |                                    |
|------------------|------------------------------------|
| Planning Meeting | 4 <sup>th</sup> May 7pm by Zoom    |
| Annual Meeting   | 4 <sup>th</sup> May 7.30pm by Zoom |

**The meeting closed at 8.02pm**