

Brede Parish Council

Minutes of the meeting held on Tuesday 26th November 2019 at 7:30pm in the Brede Village Hall

Present: Councillors L Nottage (Chair), J Armstrong, J Allison, C Apps, S Hampson and M Wey. and the Clerk.

- 205 a) Declaration of Interests:** None.
b) Dispensation Requests: Cllr Nottage for the Village Hall

206 Apologies for Absence: Cllrs J Johnson and R Oliver.

Minutes of the following meetings were considered.

207 a) Full Council Meeting 29th October 2019 – 169/19 – 198/19. Cllr Wey proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.

208 Matters arising from the above including Work in Progress:
 176/19 – Recreation Ground – Cllr Nottage has contact Fenland Leisure but has not yet had any response. Play equipment was due to be inspected today.
 A new work in progress sheet will be prepared by the clerk.

209 Finance:

a) Accounts to end of September 2019

(The Clerk presented the short book for October 2019, but apologised for not having completed the reconciliation due to not yet receiving the bank statements.)

23/9/19 - 31/10/19

Date (paid)	Supplier	description/purpose of expe	paid ref	gross	vat	admin	salaries	bank statement
October								
23.10.19	BT Group PLC	Telephone	DD	112.14	18.69	93.45		23.10.19
28.10.19	L Bannister	Salary	S/O	640.00			640.00	28.10.19
28.10.19	EDF Energy	Community Hall Electricity	DD	46.00		46.00		28.10.19
29.10.19	L Bannister	Wages underpaid/broadband	2619	159.45		126.92	32.53	
29.10.19	HM Revenue & Customs	HMR&C PAYE/NI Oct	2620	110.77			110.77	
29.10.19	J Butler	Handyman September	2621	85.00		85.00		
29.10.19	Wealden Group Ltd	Advertisement	2622	117.36	19.56	97.80		
29.10.19	SSALC Ltd	Conference	2623	72.00	12.00	60.00		
29.10.19	SLCC Enterprises Ltd	Clerks Manual	2624	52.30	0.80	51.50		
29.10.19	Action in Rural Sussex	Conference	2625	50.00	8.33	41.67		
29.10.19	PKF Littlejohn LLP	Audit	2626	360.00	60.00	300.00		
29.10.19	D Jones	Village Green Sept & Oct	2627	120.00		120.00		
29.10.19	Cllr Apps	Barn Dance Flyers	2628	35.90		35.90		
29.10.19	Hire of hall October	Brede Village Hall	2629	48.00		48.00		
29.10.19	Cllr Nottage	New Phone for Clerk	2630	87.50		87.50		
29.10.19	L Bannister	Postage	2631	122.00		122.00		
31.10.19	Onecom Ltd	Village Hall Broadband	DD	38.11	6.35	31.76		
				2256.53	125.73	1347.50	783.30	

These figures were proposed by Cllr Apps and seconded by Cllr Allison. All members present agreed.

b) Cheques to be signed-

The clerk presented the list of cheques to be signed

Chq No	Nov 19							
2632	Wealden Group Ltd	Newsletter printing		324.00				
2633	Jon Butler	Handyman October		75.00				
2634	Battle Computers	Servicing of clerks computer		70.00				
2635	Cllr Mrs J Armstrong	Travel		27.00				
2636	HMRC	Inland Revenue payment		15.74				
2637	Brede Village Hall	Village Hall Hire		24.00				

These figures were proposed by Cllr Hampson and seconded by Cllr Apps. All members present agreed.

- 210 Report/observation of the District and County Councillor** – No report as both Councillors were absent.
- 211 Statements, questions and comments from the public** – A new couple to the village, were present at the meeting. They are looking to build within the village and were asking about planning. Pre application advice has been taken. Cllr Nottage confirmed that the Parish Council cannot advise, but only comment once a planning application has been made.

Proceedings and reports of committees and working parties

- 212 Recreation Ground:** If the boat is condemned today at the inspection of play equipment, then it will be fenced off with Harris Fencing to prevent further use.
- 213 Village Hall:** Cllr Nottage attended the Village Hall meeting. Concerns raised that no-one is in place to take over as chair in January, at the next meeting. Cllr Apps asked if they had standing orders to cover such eventuality, Cllr Armstrong believed there were a set, this to be investigated. Clerk to email current Chair voicing Council's concerns. Mrs L Bannister has now taken over as booking clerk and treasurer.
- 214 Footpaths:** 23c reported again, there has been some trimming back.
- 215 Seats, trees, bus shelters and bins:** Bin opposite Cllr Nottage has been full for over a week, now reported on 'Fix my Street', but no action yet.
- 216 Brede Voluntary Car Scheme:** Only a few trips done by Mrs Bannister. Advert now removed from Parish Magazine. After discussion it was decided to stop the scheme now. Clerk to send letter to Mrs Bannister.
- 217 Community Hall:** See report under
- 218 Function on Recreation Ground:** No report
- 219 Police Report:** No report
- 220 Newsletter:** To note the next submission date is the 7th January
- 221 Resilience Planning:** Cllr Hampson has been working on an outline plan. Now needs filling in with contact details. Cllr Wey will find out who police contact should be. Cllr Hampson will ask Cllr Johnson who should review it from Rother
- 222 Website:** Cllr Nottage and the Clerk will investigate possible new websites for the next meeting.
- 223 Speed Watch:** Cllr Wey was out checking speeds again this week, many people were under the limit. To submit an article to the next newsletter asking for more volunteers, encourage others to get involved. It was noted that the police appear to be more active in the rural area.

Items for discussion

- 224 Decorating Bus Shelter** – Quotes for decorating the bus shelters have been received. Udimore Road, roof repairs, tile repairs, repair fascia and redecorate, £720. Northam Road, replace damaged timbers, redecorate, £515. Quotes accepted, Cllr Nottage to book the work to be done in January.

- 225 Gates for the Village entry – to consider** – following the SLR meeting it was felt that they would not serve the purpose required.
- 226 Speed Testing** – A speed test can be arranged for 24hours/7 days at a cost of £420. This will collect data which will prove whether there is a problem. To be booked for the Spring, around April/May.
- 227 Grass cutting** – Some parishes are getting quoted for direct maintenance of their verge cutting.. Clerk to request a quote from Countrymans, who currently do our cutting for Rother.
- 228 Parish Assembly 2020** – The Woodland trust are not able to come and speak. Cllr Armstrong suggested Alan Hodges who does power point presentations, fundraising for charity. Topic of Sussex by the Sea chosen for a 45 minute presentation.
- 229 Action in Rural Sussex (AiRS) subscription** – This is a Village Hall and Community Building advisory service. The Community Hall was previously a member but cancelled its membership. Cllrs Nottage and Armstrong recently went to a workshop. They offer assistance with fundraising and running of the Halls. Joining fee £144, joining date 1st April. Its was decided that this would be beneficial and we should rejoin in April.
- 230 War Memorial** – Discussion about where a memorial would be put, should the decision to get one be made. Various sites were suggested, but the most likely site was considered to be the Recreation ground and to link the work with the Community Hall. To submit an article to the next newsletter to see if the parish would like one. Consideration as to the wording, which should be general, and not include names, and how it will be funded will need to follow.

Routine Business:

- 231 Hedges:** Fence by crossing at fire station now falling down, Cllr Nottage will report it on 'Fix my Street'
- 232 Signing of cheques.**
- 233 Any other business:** A request from Rother for a report on how the **CiL** money received in 2018/19 was spent is due by the end of December. The clerk to write the report including the details ready for checking by Cllr Nottage.
Problem of the blocked gullies and the rusty pole of the 30mph sign in Cackle street also to be reported on 'Fix my Street',
A correspondence address change has been submitted to Lloyds, for the new clerk. Cllr Nottage to enquire if Lloyds do online bank statements without full online banking access to make accounts easier for the Clerk.
Pension provision for the clerk to be discussed at the next meeting.
- 234 Date of next meeting:**
Brede Parish Council Meeting – Tuesday 28th December 2019 in Brede Village Hall at 7.30pm

With no further business, the meeting closed at 9.20 pm.